



David Tvildiani Medical University

**Rule and Provisions
of
Academic Staff Affiliation**

Tbilisi, 2017

Rule and provision of Academic Staff Affiliation

The present document regulates the rules and provisions for affiliation of staff members holding academic positions at LLC “David Tvildiani Medical University”

The Notion of Affiliation

Affiliation means written agreement between university and staff member holding academic position by which each staff member holding academic position outlines his/her affiliation with only David Tvildiani Medical University (DTMU), participates in the processes of social development and sharing of knowledge on behalf of DTMU and within DTMU:

- Implements main academic and scientific/research activities, and results of his/her research is assigned to DTMU only;
- Participated actively in the decision-making process regarding DTMU academic, research and other important issues;
- Participates actively in the delivery of consultations to students and processes of academic /scientific supervision

Moreover, affiliated and academic position-holder staff member is not restricted by DTMU from participation (without affiliation) in other HEI or institution-funded educational/scientific/research projects with the condition that he/her academic load in DTMU will be implemented fully and DTMU will be informed regarding his/her involvement in projects outside DTMU.

Rules and provisions of affiliation

Affiliation of staff member holding academic position in DTMU is performed through expressing the will for participating in the competition for announced open academic position, as well as while, adopting the rule, through signing of according Agreement of Affiliation by staff members holding academic positions.

Expressed prior agreement and readiness of the applicant to be affiliated with DTMU, while taking part in the competition announced for open academic position, could be considered as possible advantage of the candidate by the Competition Commission, in the presence of equal data/findings of the candidates, and all applicants will be informed about that in prior (Conditions of Competition).

Moreover, providing prior consent does not mean the guarantee of electing for the academic position, as well as it shouldn't be perceived as any type of discrimination.

In case of electing applicant at the academic position according employment contract is signed, outlining rights and obligations of the academic staff.

If the person holding academic position will affiliate with other HEI, he/she could maintain the position, though by amended employment conditions and contract.

Rules and provisions of affiliation in transition period.

All persons holding academic positions are obliged to confirm their position regarding affiliation, before the Rule will be enforced at DTMU, immediately upon request from authorized person of DTMU.

Prior to the enforcement of the rule, signing of the Affiliation Agreement by the person holding academic position simultaneously confirms that he/she is informed about and agrees in prior to participate in the process of developing the provision on “Academic Staff Workload”, and upon its approval and enforcement implementing all those conditions outlined by the provision.

In case of refusing to affiliate with DTMU by the staff holding academic position, he/she will maintain the position for the period of his/her election and until request for terminating contract through personal statement (considering the legal character and content of appointing at academic positions by elections), though in such case his/her employment rights and obligations are equalized to those of Invited Teachers.

Annex #1

Agreement of Affiliation with Academic Staff

I _____ personal number _____ agree to be affiliated with LLC “David Tvildiani Medical University”; to participate in the processes of social development and sharing of knowledge on behalf of David Tvildiani Medical University (DTMU) and results of my research to be assigned to DTMU only.

Also by present agreement I refuse to be affiliated to other HEI during the period of my employment contract and election at academic position in DTMU.

In case of emerged will to be affiliated with other HEI in the period of my employment contract and election at academic position in David Tvildiani Medical University, I take the obligation to inform university in prior (before applying documentation to the other HEI` s competition for holding academic position) about resigning from the academic position and changing or terminating employment contract.

/Signature/

Annex #2

Prior Consent for the Affiliation by the Person Participating in the Competition for Holding Open Academic Position

I _____ personal number _____ agree to be affiliated with LLC “David Tvildiani Medical University” in case of being elected at academic position, to participate in the processes of social development and sharing of knowledge on behalf of David Tvildiani Medical University (DTMU) and results of my research to be assigned to DTMU only.

Also, by present written agreement I confirm readiness to share university Mission, Objectives and participate in the process of implementing action plan in the frame of assigned rights and obligations, including full implementation of those obligations outlined by DTMU provision on “Academic Staff Workload”.

By signing the agreement I realize that it is not the basis for holding academic position and my candidacy will be evaluated based on other qualification requirements and supporting documents.

/Signature/